

REGISTRAR OFFICE

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iaudhaka@gmail.com

**ISLAMIC ARABIC UNIVERSITY**

House -124/22, Block-A, Road-03
West Dhanmandi, Bashila, Mohammadpur, Dhaka-1207

Memo no-iau/Reg./Ad./2016/11910

Date: 25.08.2022

ORDER

The following officers of Islamic Arabic University, Under Ministry of Education, Govt. of The People's Republic of Bangladesh, are allowed to take ex-Bangladesh leave under the following conditions:

Sl. No	Name Designation & Present office	Country Name	Purpose of Tour, Duration & Type of Leave
1	Dr. Md. Abu Hanifa Deputy Registrar Islamic Arabic University	India	For the purpose of visit Historical place from the date from 02/10/2022 to 09/10/2022 or 8 days after transferring the responsibility.

Conditions:

1. He will not stay in foreign country beyond approved period of time.
2. He will inform the authority after his return.
3. He will get his salary & allowance in local currency.
4. The tour expenditure should be shown in the income tax return.
5. Islamic Arabic University will not bear any expenditure in this regard.

(Md. Razaul Hoque)

Registrar

Islamic Arabic University

01705408001

Memo no-iau/Reg./Ad./2015/11910

Date: 25.08.2022

Copy forwarded for your kind information and necessary action to (not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
2. Director General, Passport & immigration Department, Agargaon, Dhaka.
3. PS to VC, Islamic Arabic University. Dhaka.(for his kind information)
4. PS to Pro-VC, Islamic Arabic University. Dhaka.(for his kind information)
5. Immigration officer, immigration Department, Hazrat Shajalal International Air port, Dhaka/port/Akhaura, Brahmanbaria/Benapole, Jessore/Tamabil, Sylhet/Banglabanda, Panchagarh.
6. Director (Finance & Accounts), Islamic Arabic University. Dhaka.
7. ICT Branch, Islamic Arabic University. Dhaka.
8. Mr.

(Md. Zakir Hossain)

Assistant Registrar

Islamic Arabic University