

Ref: IAU/REGI/ADMIN/PERSONAL/2018/11316

Date: 18.05.2022


**ORDER**

The following officer of Islamic Arabic University, under Ministry of Education, Govt. of the People's Republic of Bangladesh, is allowed to take ex-Bangladesh leave under the following conditions:

| Sl. No | Name, Designation & Present office                             | Country Name | Purpose of Tour, Duration & Type of Leave   |
|--------|--|--------------|---|
| 1      | Md. Shah Newaz<br>Section Officer<br>Islamic Arabic University | India        | For the purpose of visit historical place from the date of 05/6/2022 to 09/6/2022 or for 05 days after transferring the responsibility. |

**Conditions:**

1. He will not stay in foreign country beyond approved period of time.
2. He will inform the authority after his return.
3. He will get his salary & allowance in local currency.
4. The tour expenditure be shown in the income tax return.
5. Islamic Arabic University will not bear any expenditure in this regard.



18.05.2022

(Md. Razaul Hoque)  
Registrar

Islamic Arabic University

Mobile: 01705408001


Email: iauregistr@gmail.com

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Date: 18.05.2022

Copy forwarded for your kind information and necessary action to (not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
2. Director General, Passport & immigration Department, Agargoan, Dhaka.
3. PS to VC, Islamic Arabic University, Dhaka (For the kind information of the Vice Chancellor).
4. Immigration officer, immigration Department, Hazrat Shajalal International Air port, Dhaka/port/Akhaura, Brahmanbaria/Benapol, Jessore/Tamabil, Sylhet.
5. Director (Finance & Accounts), Islamic Arabic University. Dhaka.
6. PS to Pro Vice Chancellor (For the kind information of the Pro Vice Chancellor), Islamic Arabic University. Dhaka.
7. ICT, Islamic Arabic University. Dhaka.
8. Mr. ....



18.5.22

(Dr. Md. Abu Hanifa)  
Deputy Registrar  
Islamic Arabic University