



ISLAMIC ARABIC UNIVERSITY, DHAKA

House no: 124/90/3, Block-B, Road No: 02, West Dhanmondi, Bochila, Mohammadpur, Dhaka-1231
www.iau.edu.bd



Invitation for Tender

01	Ministry	Ministry of Education			
02	Agency	Islamic Arabic University, Dhaka			
03	Procuring Entity Name	Registrar, Islamic Arabic University, Dhaka			
04	Procuring Entity Code	Not Applicable			
05	Procuring Entity District	Dhaka			
06	Invitation for	Procurement of Paper, Stationary Items.			
07	Invitation Ref. No. & Date	IAU/Reg/Purchase/Stationary/2022/235 Date :22/02/2022			
Key Information					
08	Procurement Method	Open Tendering Method			
Funding Information					
09	Budget and Source of Funds	Own Source of Islamic Arabic University, Dhaka			
Particular Information					
10	Tender Publication Date	24-02-2022			
11	Tender Last Selling Date	13-03-2022			
12	Tender Closing Date & Time	14-03-2022 Islamic Arabic University, Dhaka: 12:00 pm			
13	Tender Opening Date & Time	14-03-2022 Islamic Arabic University, Dhaka: 12:30 pm			
14	Selling Tender Documents	Director Office (Finance & Accounts), Islamic Arabic University, Dhaka & Registrar Office, Islamic Arabic University, Dhaka.			
15	Receiving Tender Documents	Office of the Registrar, Islamic Arabic University, Dhaka			
16	Place of Opening Tender Documents	Conference Room, Bhaban 03, Islamic Arabic University, Bochila, Dhaka.			
Information for Tenderer					
17	Eligibility of Tenderer	1. The Tenderer will have a minimum of 03 (Three) years of overall experience in the supply of goods and related services. 2. The Tenderer will have a minimum of 01 (One) Year of specific experience in the supply of related goods.			
18	Brief Description of Work	Procurement of Paper, Stationary Items.			
19	Brief Description of Related Services	Not Applicable			
20	Price of Tender Documents (Non Refundable)	Tk. 500/= (For Lot-one), Tk. 1000/= (For Lot-Two) Non-refundable, only payable in the form of Cash/DD/Pay order amount In favor of Registrar, Islamic Arabic University, Dhaka from any Branch of Agrani Bank Limited .			
21	Lot No	Identification of Lot	Location	Tender Security Amount (Tk.)	Duration of Contract time
22	01	Procurement of Paper	Islamic Arabic University, Dhaka	16,000/- (Sixteen thousand) Only In favor of Registrar, Islamic Arabic University, Dhaka.	120 (One hundred and twenty days) days
	02	Procurement of Stationary Items		50,000/- (Fifty thousand) Only In favor of Registrar, Islamic Arabic University, Dhaka.	
23	Name of Official Inviting Tender	Md. Razaul Hoque			
24	Designation of Official Inviting Tender	Registrar			
25	Address of Official Inviting Tender	House no: 124/90/3, Block-B, Road No: 02, West Dhanmondi, Bosila, Mohammadpur, Dhaka-1231			
26	Contact Details of Official Inviting Tender	Mobile: 01705408001, 01705408005 E-mail: purchase@iau.edu.bd			
27	The procuring entity reserves the right to accept or reject any or all tenders				

By order of the Vice-Chancellor


22.02.2022

(Md. Razaul Hoque)

Registrar

Islamic Arabic University



