



Ref: IAU/REGI/ADMIN/PERSONAL/2018/13585

Date: 24 September 2026

OFFICE ORDER

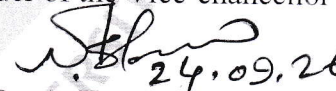
The following faculty member of the Islamic Arabic University, under the Ministry of Education, Government of the People's Republic of Bangladesh, is hereby permitted to avail Ex-Bangladesh leave for travelling to Malaysia on the following terms and conditions:

Name, Designation & Present office	Country Name	Purpose of Tour, Duration & Type of Leave
Ashfaque Akhter Assistant Professor (English) & Personal Secretary-1 (In-charge) to the Vice-Chancellor Islamic Arabic University	Malaysia	To accompany Professor Dr. Muhammad Abu Jafor Khan, the Vice-Chancellor of Islamic Arabic University, Bangladesh, during his official visit to Malaysia for 05 (five) days from 27/09/2026 to 01/10/2026

2. Terms and Conditions:

- He will not stay in foreign country beyond approved period of time;
- He will inform the authority after his return;
- Islamic Arabic University will not bear any expenditure in this regard;
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval that is the leave must begin within 35 (thirty five) days of the date on which it have been granted;
- He will bear all the expenses of this travel.

By order of the Vice-chancellor


24.09.26
Prof. Dr. A. K. Md. Nurul Islam
Registrar (Ad. charge)
Islamic Arabic University
Mobile: 01705408001
Email:iauregistr@gmail.com

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Copy for kind information and necessary action (Not according to seniority);

- Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
- Director General, Passport & immigration Department, Agargoan, Dhaka.
- PS to Vice Chancellor, Islamic Arabic University, Dhaka (For his kind information).
- PS to Pro Vice Chancellor-Academic, IAU, Dhaka (For his kind information).
- PS to Pro Vice Chancellor-Administration, IAU, Dhaka (For his kind information).
- Immigration officer, Immigration Department, Hazrat Shajalal International Airport, Dhaka.
- Director (Finance & Accounts), Islamic Arabic University, Dhaka.
- ICT Cell, IAU, Dhaka, (With the request to publish on website).
- Mr Ashfaque Akhter, Assistant Professor (English) & PS-1(In-charge) to the Vice-Chancellor, Islamic Arabic University, Dhaka.
- Office copy/Personal file.


24.09.2026
Fahad Ahamad Momtazi
Deputy Registrar (Admin)
Islamic Arabic University