



ISLAMIC ARABIC UNIVERSITY

Office of the Registrar

Mohammadpur, Dhaka-1231

www.iau.edu.bd

Ref: IAU/REGI/ADMIN/PERSONAL/2018/ 422

Date: 09.07.2026

OFFICE ORDER

The undersigned is directed to grant (Ex-Bangladesh) leave in favour of Md. Shamim Hossain Khan, Assistant Registrar, Islamic Arabic University, Dhaka, for the Medical Treatment of his Sister in India from 12/07/2026 to 26/07/2026 or 15 (fifteen) days from the date of departure, under the following terms and conditions:

2. Terms and Conditions:

- a) He will not stay in foreign country beyond approved period of time;
- b) He will inform the authority after his return;
- c) Islamic Arabic University will not bear any expenditure in this regard;
- d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval that is the leave must begin within 35 (thirty five) days of the date on which it have been granted;
- e) He will bear all the expenses of this travel.

By order of the Vice-chancellor

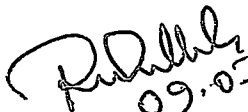

09.07.2026
Fahad Ahmad Momtazi
Registrar (in-charge)
Islamic Arabic University
Mobile: 01705408005
Email: iauregistr@gmail.com

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Copy for kind information and necessary action (Not according to seniority);

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
2. Visa Authority, High Commission of India, Dhaka.
3. Director General, Passport & immigration Department, Agargoan, Dhaka.
4. PS to Vice Chancellor, Islamic Arabic University, Dhaka (For his kind information).
5. PS to Pro Vice Chancellor-Academic, IAU, Dhaka (For his kind information).
6. PS to Pro Vice Chancellor-Administration, IAU, Dhaka (For his kind information).
7. Immigration officer, Immigration Department, Hazrat Shajalal International Airport, Dhaka.
8. Director (Finance & Accounts), Islamic Arabic University, Dhaka.
- ✓ 9. ICT Cell, IAU, Dhaka, (With the request to publish on website).
10. Md. Shamim Hossain Khan, Assistant Registrar, Islamic Arabic University, Dhaka
11. Office copy/Personal file.


09.07.2026
Md. Ruhullah
Assistant Registrar
Islamic Arabic University