



ISLAMIC ARABIC UNIVERSITY

Registrar Office

Boshila, Mohammadpur, Dhaka-1231

www.iau.edu.bd

Ref: IAU/REG./ADMIN/PERSONAL/2018/13206

Date: 20.11.25

ORDER

The undersigned is directed to convey that the authority is pleased to grant earned leave (Ex-Bangladesh) in favor of Amitabh Biswas, Data Entry Operator of Islamic Arabic University, Dhaka to India as travel companion for the purpose of advanced treatment of his wife from 21.11.2025 To 04.12.2025 or 14 (Fourteen) days from the date of departure under the following terms and conditions:

- Islamic Arabic University will not bear any expenditure in this regard;
- He will not stay abroad longer than the sanctioned period;
- He will inform the authority after his return;
- He will get salary and allowance in local currency;
- The provision of rule 34 of appendix VIII of BSR (part-1) this approval will be valid for 35 (thirty five) days of the date on which it has been granted;

2. This order is issued with the approval of competent authority.

By order of the Vice-chancellor

20/11/25

(Md. Ayub Hossain)

Registrar

Islamic Arabic University

Mobile: 01705408001

Email: iauregistr@gmail.com

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Copy forwarded for your kind information and necessary action (Not as per seniority)

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
2. Director General, Passport & Immigration Department, Agargaon, Dhaka.
3. Director (Finance & Accounts), Islamic Arabic University, Dhaka.
4. Personal Secretary to the Vice-Chancellor, Islamic Arabic University, Dhaka
5. Immigration Officer, Immigration Department, Hazrat Shajalal International Airport, Dhaka/port/Akhaura, Brahmanbaria/Benapol, Jessore/Banglabandha/Train.
- ✓ 6. I.C.T Section (To Publish on the Website), Islamic Arabic University, Dhaka.
7. Amitabh Biswas, Data Entry Operator, Islamic Arabic University, Dhaka.
8. Office Copy.

20.11.2025

(Fahad Ahmad Momtazi)

Deputy Registrar

Islamic Arabic University