



ISLAMIC ARABIC UNIVERSITY, DHAKA
Office of the Registrar
West Dhanmondi, Bosila, Mohammadpur, Dhaka-1231
www.iau.edu.bd

Invitation for Tender

01	Ministry	Ministry of Education		
02	Agency	Islamic Arabic University, Dhaka		
03	Procuring Entity Name	Registrar, Islamic Arabic University, Dhaka		
04	Procuring Entity Code	Not Applicable		
05	Procuring Entity District	Dhaka		
06	Invitation for	Procurement of Main Certificate Papers, Academic Transcript Papers & Printed Migration Certificate Papers		
07	Invitation Ref. No. & Date	IAU/Reg/Purchase/2025-26/08/1328		Date: 03.09.2025
08	Procurement Method	Open Tendering Method (OTM)		
09	Budget and Source of Funds	Own Source of Islamic Arabic University, Dhaka		
10	Tender Publication and last selling Date	04.09.2025-25.09.2025		
11	Tender Closing and Opening Date & Time	28.09.2025- 12:00 pm and 28.09.2025-12:30 pm		
12	Selling Tender Documents	Purchase Section, Office of the Registrar, Islamic Arabic University, Dhaka		
13	Receiving Tender Documents	Office of the Registrar, Islamic Arabic University, Dhaka		
14	Place of Opening Tender Documents	Office of the Registrar, Islamic Arabic University, Dhaka		
15	Eligibility of Tenderer	1. The Tenderer will have a minimum of 03 (Three) years of overall experience in the supply of goods and related goods. 2. The Tenderer will have a minimum of 01 (One) Year of specific experience in the supply of related goods.		
16	Brief Description of Work	Procurement of Main Certificate Papers, Academic Transcript Papers & Printed Migration Certificate Papers		
17	Brief Description of Related Services	Not Applicable		
18	Price of Tender Documents (Non Refundable)	Tk. 2,000/- (Two Thousand) Non-refundable, only payable in the form of Pay order In favor of Registrar, Islamic Arabic University, Dhaka from any Branch of Agrani Bank Limited.		
19	Identification	Location	Tender Security Amount (Tk.)	Duration of Contract time
	Procurement of Main Certificate Papers, Academic Transcript Papers & Printed Migration Certificate Papers	Islamic Arabic University, Dhaka	9,00,000/- (Nine Lac) Taka Only In favor of Registrar, Islamic Arabic University, Dhaka.	110 (One Hundred & Ten) days
20	Name of Official Inviting Tender and Designation of Official Inviting Tender		Md. Ayub Hossain, Registrar, IAU	
21	Address of Official Inviting Tender		House No: 17, Road No: 02, Block-B, West Dhanmondi R/A, Bosila, Mohammadpur, Dhaka-1231	
22	Contract Details of Official Inviting Tender		Mobile: 01705408001, E-mail: iauregistr@gmail.com	
23	The procuring entity reserves the right to accept or reject any or all tenders			

By order of the Vice-Chancellor

22/3.9.25

(Md. Ayub Hossain)
Registrar
Islamic Arabic University