



ISLAMIC ARABIC UNIVERSITY, DHAKA

West Dhanmondi, Bochila, Mohammadpur, Dhaka-1231

www.iau.edu.bd

Invitation for Tender

01	Ministry		Ministry of Education	
02	Agency		Islamic Arabic University, Dhaka	
03	Procuring Entity Name		Registrar, Islamic Arabic University, Dhaka	
04	Procuring Entity Code		Not Applicable	
05	Procuring Entity District		Dhaka	
06	Invitation for		Procurement of Stationary Items.	
07	Invitation Ref. No. & Date		IAU/Reg/Purchase/Stationary/64/2024/1011 Date :06.05.2025	
08	Procurement Method		Open Tendering Method	
09	Budget and Source of Funds		Own Source of Islamic Arabic University, Dhaka	
10	Tender Publication and last selling Date		07.05.2025-20.05.2025	
11	Tender Closing and Opening Date & Time		21.05.2025- 12:00 pm and 21.05.2025-12:30 pm	
12	Selling Tender Documents		Director Office (Finance & Accounts), Islamic Arabic University, Dhaka & Registrar Office, Islamic Arabic University, Dhaka.	
13	Receiving Tender Documents		Office of the Registrar, Islamic Arabic University, Dhaka	
14	Place of Opening Tender Documents		Conference Room, Bhaban 03, Islamic Arabic University, Bochila, Dhaka.	
15	Eligibility of Tenderer		1. The Tenderer will have a minimum of 03 (Three) years of overall experience in the supply of goods and related services. 2. The Tenderer will have a minimum of 01 (One) Year of specific experience in the supply of related goods.	
16	Brief Description of Work		Procurement of Stationary Items.	
17	Price of Tender Documents (Non Refundable)	Tk. 1,000/= on-refundable, only payable in the form of Cash/DD/Pay order amount In favor of Registrar, Islamic Arabic University, Dhaka from any Branch of Agrani Bank Limited .		
18	Identification		Location	Tender Security Amount (Tk.) Duration of Contract time
19	Procurement of Stationary Items		Islamic Arabic University, Dhaka	60,000/- (Sixty thousand) Only In favor of Registrar, Islamic Arabic University, Dhaka. 120 (One hundred and twenty days) days
20	Name of Official Inviting Tender		Md. Ayub Hossain	
21	Designation of Official Inviting Tender		Registrar	
22	Address and contract of Official Inviting Tender		House no: 124/90/3, Block-B, Road No: 02, West Dhanmondi Housing, Bosila, Mohammadpur, Dhaka-1231, Mobile: 01705408001, E-mail: iauregistr@gmail.com	
23	The procuring entity reserves the right to accept or reject any or all tenders			

By order of the Vice-Chancellor

22.5.25

(Md. Ayub Hossain)

Registrar

Islamic Arabic University