



ISLAMIC ARABIC UNIVERSITY

Office of the Registrar

Bashila, Mohammadpur, Dhaka-1231

www.iau.edu.bd

Ref: IAU/REGI./ADMIN/PERSONAL/2018/12940

Date: 13-03-2025

OFFICE ORDER

The undersigned is directed to grant earned leave (Ex-Bangladesh) in favor of ASHFAQUE AKHTER, Assistant Professor (English), Islamic Arabic University, Dhaka for the purpose of Admission in Ph.D Programme at International Islamic University Malaysia (IIUM) from 07/04/2025 to 26/04/2025 or 20 (twenty) days from the date of departure under the following terms and conditions:

2. Terms and Conditions:

- He will not stay in foreign country beyond approved period of time;
- He will inform the authority after his return;
- He will get his salary & allowance in local currency;
- The tour expenditure should be shown in the income tax return;
- The provision of rule 34 of appendix VIII of BSR (part-1) is applicable for this approval that is the leave must begin within 35 (thirty five) days of the date on which it has been granted;
- Islamic Arabic University will not bear any expenditure in this regard;

By order of the Vice-chancellor

22/13.03.2025

(Md. Ayub Hossain)

Registrar

Islamic Arabic University

Mobile: 01705408001

Email: iauregistr@gmail.com

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Copy of kind information and necessary action (Not according to seniority)

- Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
- Director General, Passport & Immigration Department, Agargaon, Dhaka.
- Director (Finance & Accounts), Islamic Arabic University, Dhaka.
- Personal Secretary to the Vice-Chancellor, Islamic Arabic University, Dhaka
- Immigration Officer, Immigration Department, Hazrat Shajalal International Airport, Dhaka.
- ✓ I.C.T Section (To Publish on the Website), Islamic Arabic University, Dhaka.
- MR. ASHFAQUE AKHTER, Assistant Professor (English), Islamic Arabic University, Dhaka.
- Office Copy.

13.03.2025

(Fahad Ahmad Momtazi)

Deputy Registrar

Islamic Arabic University