

Islamic Arabic University

Kamil (Post Graduate) Education, Training and Research Center West Dhanmondi, Bosila, Mohammadpur, Dhaka-1231 www.iau.edu.bd

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Date: 16.01.2025

Notice

According to the islamic perspective, research papers are being invited for the publication of 'Islamic Arabic University Journal' on the subjects of education, philosophy, language, literature, history, culture, society, state and madrasah education. Interested researchers are requested to submit their articles (PDF and Word files) to the below mentioned address and e-mail by 16th March 2025.

Submission Rules

Language and spelling style:

- 1) Articles Must be written in Bangla/Arabic/English. However, references/citations can be made in other languages.
- 2) Articles written in Bangla must follow the colloquial style of language.
- 3) About the Bangla translation of Al-Qur'an, Islamic Foundation's guideline must be followed. But it has to be presented in colloquial language.
- 4) While writing articles in Bangla, the standardized spelling rules followed by Bangla Academy must be adhered to.
- 5) For transliteration of Arabic, Urdu and Persian terms, the spelling rules outlined by the Islamic Foundation must be followed.
- 6) Direct quotations from Al-Qur'an and Al-Hadith must include harkat.
- 7) In case of citations in different languages, the article should be translated into the corresponding language.
- 8) There will be no change in the original spelling in case of citation. However, if the author tries to preserve any particular spelling feature, it will be kept intact.

Manuscript writing and citation presentation:

- 1. Articles should be presented following APA Style in presenting citations.
- 2. If there are chapters and sub-chapters within the article, they should be arranged according to number (1; 1.1; 1.1.1/1. a. b. c...).
- 3. Manuscripts must reflect the author(s)' original research.
- 4. Any tables, graphs, or illustrations must be numbered sequentially.
- 5. Sources and explanations must be clearly stated. Additional notes should be provided as endnotes, marked with superscript numbering (e.g, Equity 1), and formatted in font size 12. References should specify the author's name, publication year, and page number.
- 6. In-text citations longer than three lines should be presented in separate paragraphs. Quotations of poems must preserve the line order of the original poem.
- 7. Footnotes and references will be included at the end of the article.
- 8. Each article must begin with an abstract of no more than 200 words, summarizing the purpose, methodology, and findings of the research. The abstract should be in English, accompanied by a translation in the article's primary language. Additionally, five keywords must be included following the abstract.
- Manuscripts with plagiarized content will not be accepted. If this is proved then the article will be directly null and void.
- 10. In the case of paraphrase and literature review in the article, the original language must be kept intact.
- 11. Use the following fonts;

For Bangla: SutonnyMJ using Bijoy Keyboard.

For English: Times New Roman.

For Arabic: Traditional Arabic.

Paper size: must be A4.

- 12. Bangla and Arabic article's titles must have English translation.
- 13. Author must have provide separate cover page with author's full name, institution name, designation, email address, mailing address, contact number, and full title of the article.

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14. Each article must include a declaration that it has not been published or submitted elsewhere.

Article sending address Editor

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With the approval of the Vice Chancellor

Professor Dr. Mohammad Wali Ullah

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Distribution: (Not in order of seniority):

1. Faculty/Officer, Islamic Arabic University (All).

2. Principal/Principal(Acting), Fazil and Kamil Madrasah (All) under Islamic Arabic University (Requested to circulate the notice among teachers/students/researchers of the madrasah).

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Copy: For kind information and reference (not in order of seniority):

- 1. Dean, Curriculum Development and Evaluation Center, Islamic Arabic University, Dhaka.
- 2. Chairman, Department of Islamic Studies/Arabic/Islamic History and Culture, University of Dhaka/Rajshahi/Chittagong & Jagannath University.
- 3. Chairman, Department of Al-Qur'an and Islamic Studies/Al-Hadith and Islamic Studies/Da'wah and Islamic Studies/Arabic Language and Literature/Islamic History and Culture/Al-Fiqh and Legal Studies, Islamic University, Kushtia.
- 4. Registrar, Islamic Arabic University, Dhaka.
- 5. Registrar, Public/Private University (all).
- 6. Controller of Examinations, Islamic Arabic University, Dhaka.
- 7. Director, Planning and Development, Islamic Arabic University, Dhaka.
- 8. Director, Department of Finance and Accounts, Islamic Arabic University, Dhaka.
- 9. Inspector (Additional Duties), Madrasah Inspection Office, Islamic Arabic University, Dhaka.
- 10. PS to VC, Office of VC, Islamic Arabic University (For the kind notice of Hon'ble Vice-Chancellor).
- 11. PS to Pro-VC, Pro-VC Office, Islamic Arabic University (for the kind notice of Hon'ble Pro-Vice Chancellor).
- 12. PS to Pro-VC, Pro-VC Office, Islamic Arabic University (For the kind notice of Hon'ble Pro-Vice Chancellor).
- 13. Section Officer, Office of the Treasurer, Islamic Arabic University (For the kind information of Hon'ble Treasurer).
- 14. Section Officer, Fazil (Graduate) Center for Education, Islamic Arabic University, Dhaka.
- 15. Section Officer, Public Relations Information and Counseling Office, Islamic Arabic University, Dhaka (Requested to circulate the notice widely).
- 16. Assistant Programmer, ICT Branch, Islami Arabic University, Dhaka (Requested to publish the notification on the University website).
- 17. Office copy.

(Dr. Siddiqur Rahman) Section Officer

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