

**ISLAMIC ARABIC UNIVERSITY, DHAKA**

Office of the Registrar

House no: 124/90/3, Block-B, Road No: 02, West Dhanmondi, Bosila, Mohammadpur, Dhaka-1231

www.iau.edu.bd

**Invitation for Tender**

01	Ministry	Ministry of Education			
02	Agency	Islamic Arabic University, Dhaka			
03	Procuring Entity Name	Registrar, Islamic Arabic University, Dhaka			
04	Procuring Entity Code	Not Applicable			
05	Procuring Entity District	Dhaka			
06	Invitation for	Procurement of Computer, Printer, Photocopier & Related Equipments.			
07	Invitation Ref. No. & Date	IAU/Reg/Purchase/Computer/2023/660		Date : 24-01-2024	
Key Information					
08	Procurement Method	Open Tendering Method			
Funding Information					
09	Budget and Source of Funds	Own Source of Islamic Arabic University, Dhaka			
Particular Information					
10	Tender Publication Date	28-01-2024			
11	Tender Last Selling Date	18-02-2024			
12	Tender Closing Date & Time	19-02-2024 Islamic Arabic University, Dhaka: 12:00 pm			
13	Tender Opening Date & Time	19-02-2024 Islamic Arabic University, Dhaka: 12:30 pm			
14	Selling Tender Documents	Director (Finance & Accounts), Islamic Arabic University, Dhaka & Purchase Section, Office of the Registrar, Islamic Arabic University, Dhaka			
15	Receiving Tender Documents	Office of the Registrar, Islamic Arabic University, Dhaka			
16	Place of Opening Tender Documents	Office of the Registrar, Islamic Arabic University, Dhaka			
Information for Tenderer					
17	Eligibility of Tenderer	1. The Tenderer shall have a minimum of 03 (Three) years of overall experience in the supply of goods and related services. 2. The Tenderer shall have a minimum of 01 (One) Year of specific experience in the supply of related goods.			
18	Brief Description of Work	Procurement of Computer, Printer, Photocopier & Related Equipments.			
19	Brief Description of Related Services	Not Applicable			
20	Price of Tender Documents (Non Refundable)	Tk. 1000/- (One thousand), For Lot-Ka, Tk. 500/- (Five Hundred) For Lot-Kha Non-refundable, payable in the form of DD/Pay order In favour of Registrar, Islamic Arabic University, Dhaka from any Schedule Bank of Bangladesh.			
21	Lot No	Identification of Lot	Location	Tender Security Amount (Tk.)	Duration of Contract time
	Ka.	Procurement of Computer, Printer & Related Equipments.	Islamic Arabic University, Dhaka	1,20,000/- (One Lac Twenty Thousand) Only In favor of Registrar, Islamic Arabic University, Dhaka.	110 (One Hundred & Ten) days
Kha.	Procurement of Photocopier & Related Equipments.		30,000/- (Thirty thousand) Only In favor of Registrar, Islamic Arabic University, Dhaka.		
22	Name of Official Inviting Tender	Dr. Muhammad Kamrul Islam			
23	Designation of Official Inviting Tender	Registrar			
24	Address of Official Inviting Tender	House no: 124/90/3, Block-B, Road No: 02, West Dhanmondi, Bosila, Mohammadpur, Dhaka-1231			
25	Contract Details of Official Inviting Tender	Mobile: 01705408001, E-mail: iauregistr@gmail.com			
26	Contract execution and work order will be issued subject to receipt of budget				
27	The procuring entity reserves the right to accept or reject any or all tenders				

By order of the Vice-Chancellor

Muhammad 24-01-2024
(Dr. Muhammad Kamrul Islam)
Registrar
Islamic Arabic University