



Ref: IAU/REGI./ADMIN/PERSONAL/2019/11923

Date: 05.06.2023

ORDER

The following officer of Islamic Arabic University, under Ministry of Education, Govt. of The People's Republic of Bangladesh is allowed to take ex-Bangladesh leave under the following conditions:

Sl. No	Name, Designation & Present office	Country Name	Purpose of Tour, Duration & Type of Leave
1	MD TANVIR HOSSAIN SIAM Office Assistant Cum-Computer Typist Islamic Arabic University	Saudi Arabia	For the purpose of Performing the Holy Hajj from the date of 17/06/2023 to 31/07/2023 or 45 days after transferring the responsibility.

Conditions:

1. He will not stay in foreign country beyond approved period of time;
2. He will inform the authority after his return;
3. The provision of Rule of Appendix V111 of BSR (Part-1) is applicable for this approval that is the leave must begin within 35 (thirty five) days of the date on which it has been granted;
4. Islamic Arabic University will not bear any expenditure in this regard.
5. This leave will be effective without pay;

By order of the Vice-chancellor

11/200 05.06.23

(Dr. Muhammad Kamrul Islam)
Registrar
Islamic Arabic University
Mobile: 01705408001
Email: iauregistr@gmail.com

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Copy forwarded for your kind information and necessary action to (not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
2. Director General, Passport & immigration Department, Agargoan, Dhaka.
3. PS to Vice Chancellor, Islamic Arabic University, Dhaka (For his kind information).
4. PS to Pro Vice Chancellor, Islamic Arabic University, Dhaka (For his kind information).
5. Immigration officer, immigration Department, Hazrat Shajalal International Air port/ Dhaka.
6. Director (Finance & Accounts), Islamic Arabic University, Dhaka.
7. Curriculum Development and Evaluation Center, Islamic Arabic University, Dhaka.
8. ICT, Islamic Arabic University, Dhaka.
9. Mr. Md. Tanvir Hossain Siam, Office Assistant Cum-Computer Typist, Islamic Arabic University, Dhaka.

11/200 05.06.23
(Dr. Md. Abu Hanifa)
Deputy Registrar
Islamic Arabic University
Mobile: 01705408004