

Ref: IAU/REGI./ADMIN/PERSONAL/2018/11801

Date: 28/03/2023

ORDER

The undersigned is directed to convey that the authority is pleased to grant Ex-Bangladesh leave for 18 (Eighteen) days to S. M. Ehsan Kabir, Treasurer, Islamic Arabic University, Dhaka to perform Umrah Hajj in Saudi Arabia from 06 April , 2023 to 23 April, 2023 or 18 (Eighteen) days on a nearer date under the following terms and conditions:

- a) All expenses of this travel will be borne by himself;
- b) Islamic Arabic University will have no financial involvement in this regard;
- c) He will not stay abroad longer than the sanctioned period;
- d) He will leave Dhaka for Saudi Arabia on 06 April , 2023 or on a nearer date and will return to Dhaka on 23 April, 2023 or on a nearer date after his visit;
- e) As per provision of Rule 34 of Appendix VIII of BSR (Part-1) this approval will be valid for 35 days from 06/04/2023.

2. This order is issued with the approval of the competent authority.

By order of the Vice-chancellor

(Dr. Md. Abu Hanifa)

Deputy Registrar

Islamic Arabic University

Mobile: 01705408004

Email: iauregistr@gmail.com

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Date: 28/03/2023

Copy forwarded for your kind information and necessary action to (not as per seniority):

1. Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka
3. Mr. S. M. Ehsan Kabir, Treasurer, Islamic Arabic University, Dhaka.
4. Director General, Passport & immigration Department, Agargoan, Dhaka.
5. PS to Vice Chancellor, Islamic Arabic University, Dhaka (For his kind information).
6. PS to Pro Vice Chancellor, Islamic Arabic University, Dhaka (For his kind information).
7. Immigration officer, Immigration Department, Hazrat Shajalal International Airport, Dhaka.
8. Director (Finance & Accounts), Islamic Arabic University, Dhaka.
9. ICT Cell, Islamic Arabic University, Dhaka.
10. Office File.

(Md. Zakir Hossain)

Assistant Registrar

Islamic Arabic University