



Invitation for Tender

01	Ministry	Ministry of Education		
02	Agency	Islamic Arabic University, Dhaka		
03	Procuring Entity Name	Registrar, Islamic Arabic University, Dhaka		
04	Procuring Entity Code	Not Applicable		
05	Procuring Entity District	Dhaka		
06	Invitation for	Procurement of Diary, Desk Calendar and Wall Calendar 2021.		
07	Invitation Ref. No. & Date	IAU/Reg/Purchase/2020/104		Date : 21/01/2021
Key Information				
08	Procurement Method	Open Tendering Method		
Funding Information				
09	Budget and Source of Funds	Own Source of Islamic Arabic University, Dhaka		
Particular Information				
10	Tender Publication Date	25-01-2021		
11	Tender Last Selling Date	08-02-2021		
12	Tender Closing Date & Time	09-02-2021 Islamic Arabic University, Bosila, Dhaka. Time: 12:00 pm		
13	Tender Opening Date & Time	09-02-2021 Islamic Arabic University, Bosila, Dhaka. Time: 12:30 pm		
14	Selling Tender Documents	Director (Finance & Accounts), Islamic Arabic University, Dhaka.		
15	Receiving Tender Documents	Office of the Registrar, Islamic Arabic University, Bosila, Dhaka.		
16	Place of Opening Tender Documents	Conference Room, Bhaban 03, Islamic Arabic University, Bosila, Dhaka.		
Information for Tenderer				
17	Eligibility of Tenderer	1. The Tenderer shall have a minimum of 03 (Three) years of overall experience in the supply of goods and related services. 2. The Tenderer shall have a minimum of 01 (One) Year of specific experience in the supply of related goods.		
18	Brief Description of Work	Procurement of Diary, Desk Calendar and Wall Calendar 2021.		
19	Brief Description of Related Services	Not Applicable		
20	Price of Tender Documents (Non Refundable)	Tk. 500/= Non-refundable, only payable in the form of DD/Pay order In favor of Registrar, Islamic Arabic University, Dhaka from any Branch of Agrani Bank Limited .		
21	Tender Name	Location	Tender Security Amount (Tk.)	Duration of Contract time
22	Procurement of Diary, Desk Calendar and Wall Calendar 2021.	Islamic Arabic University, Dhaka	18,000/- (Eighteen thousand) tk. only In favor of Registrar, Islamic Arabic University, Dhaka from any Schedule Bank of Bangladesh.	90 (ninety) days
23	Name of Official Inviting Tender	A. S. Mahmud		
24	Designation of Official Inviting Tender	Registrar		
25	Address of Official Inviting Tender	House no: 124/90/3, Block-B, Road No: 02, West Dhanmondi, Bosila, Mohammadpur, Dhaka-1231		
26	Contract Details of Official Inviting Tender	Mobile: 01705408001, E-mail: iauregistr@gmail.com		
27	The procuring entity reserves the right to accept or reject any or all tenders			

By order of the Vice-Chancellor


21/01/2021

(A. S. Mahmud)
Registrar
Islamic Arabic University