



Islamic Arabic University, Dhaka
Peoples Republic of Bangladesh, ministry of Education
ww.iau.edu.bd

House No. 142/22B, Road No. 3, block No.01, bachila, Mohammadpur, Dhaka 1207

Memo no-IAU/VC-1/2015/165

Date: 15-06-2017

ORDER

Bangladesh Leave is allowed under the following conditions for the country and time of the officer described below of education ministry of Islamic Arabic University, Dhaka.

SL. No.	Name Designation & Present office	Country Name	Intention of Tour, Duration & Type of Leave
1	Dr. Mohammad Abu Hanifa Deputy Registrar Islamic Arabic University, Dhaka.	Nepal & India	For the purpose of visit of Historical place from the date of 16/06/2017 to 22/06/2017 of after transfer the responsibility 07 days leave.

Conditions:

1. He can't stay in foreign county extra time that he permitted.
2. He will inform to the authority after return to the country.
3. He will get salary & allowance by his country coin.
4. There will remain no financial transaction of the Government in this tour.
5. The tour expenditure have to show in the income tax description.

(Professor Dr. Mohammad Ahsan Ullah)
Vice-chancellor
Islamic Arabic University
02-55000273

Memo no-IAU/VC-1/2015/

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Copy has sent for realizing & observation:

1. Secretary, Foreign Ministry, Shegun Bagicha, Dhaka.
2. Director General, Passport & immigration Department, Agargoan, Dhaka.
3. Registrar, Islamic Arabic University, Dhaka.
4. Immigration Officer, immigration Department, Hazrat Shajalal International Airport, Dhaka/port/Benapole, Jessore/Burimari, Lalmonirhat.
5. Accounts Officer, Finance and Accounts Branch, Islamic Arabic University, Dhaka.
6. ICT Branch, Islamic Arabic University, Dhaka.
7. Mr.

(Professor Dr. Mohammad Ahsan Ullah)
Vice-chancellor
Islamic Arabic University
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